



**MINUTES OF
ALAMEDA YOUTH ADVISORY COMMISSION
MEETING FOR January 11, 2011**



DATE: Tuesday, January 11, 2011
TIME: 5:05 p.m.
PLACE: Room 360, City Hall, corner of Santa Clara Avenue and Oak Street,
Alameda, CA 94501

1. ROLL CALL

Present: Chairperson Jordan Flores, Vice-Chairperson Samantha Chin,
Commissioner Carrie Huang, Amanda Khoo, Danielle McGuinness, Jeanette Mei,
Mary Orbeta, Leigh Pond, Bhaani Singh

Staff: Patrick Russi, Recreation Supervisor (RS)
Andy Wong, Teen Coordinator (TC)

2. APPROVAL OF MINUTES: December 14, 2010

Minutes of December 14, 2010, Youth Advisory Commission Meeting

M/S/C Khoo / Singh (Unanimously Approved)

“That the Minutes of December 14, 2010 Youth Advisory Commission meeting are approved.”

3. ORAL COMMUNICATIONS, AGENDA

None

4. WRITTEN COMMUNICATIONS

None

5. NEW BUSINESS

A. Review of Youth Advisory Commission By-laws and Orientation (Discussion)

TC Wong reviewed the meeting procedures, attendance policy and earning community service hours with the Commission. TC Wong stated being courteous with early notification and communication will be very helpful in having meetings conducted smoothly. Commissioners attending meetings is important, to be more effective in the meetings means being active and engaged during the discussions. Also discussed were the roles of the Chairperson, Vice-Chairperson, Secretary (City Staff), Youth Commission, and Subcommittees.

TC Wong also informed the Youth Commissioners that they represent the “City”, their school, and themselves. They need to act professionally, and maturely. Commissioner Singh told

Commissioners to forward any request(s) to ARPD to be agendaized for discussion/action, so this avoids any confusion and commitments. Communications of any kind should be through the Alameda Recreation and Park Department (ARPD), because ARPD is your support staff. AYAC reports directly to the Mayor and City Council.

Chairperson Flores reminded the Youth Commissioner to continue to promote the Alameda Youth Advisory Commission (AYAC), and also attend Community/City wide events like "Earth Day" to promote the Commission. TC Wong stated that he will compile a list of city and community event dates for the AYAC to select from.

Promotion of AYAC at Earth Day event.

M/S/C Chin / Singh (Unanimously Approved)

"That the Youth Commission to attend and promote AYAC at the upcoming Earth Day event."

6. UNFINISHED BUSSINESS

A. Community Service Resource Guide for Students (Discussion / Action Item)

Vice Chair Chin motioned to compile a first draft of the Resource Guide by January 31 for both TC Wong and RS Russi to review and prepare for the next Youth Commission meeting. The draft copy should be similar to the ASTI Community Service Brochure.

M/S/C Chin / Singh (Unanimously Approved)

"That the Youth Commission complete a draft of the Resource Guide and present to the AYAC at the February meeting."

B. Report on "Play Again" Screening (Discussion)

Chairperson Flores stated that the screening was successful and many people attended.

RS Russi stated the final attendance was 121 people. Half of the audience were youth and the other half were adults. RS Russi also stated that several groups were there to assist. They were Alameda Youth Committee, Alameda Youth Advisory Commission, and East Bay Regional Park District.

7. ORAL COMMUNICATIONS, GENERAL

TC Wong informed AYAC of the new City of Alameda Website which is now available for public access. The new website address is: www.cityofalamedaca.gov TC Wong stated that information on the Youth Commission, document archives, and any future postings will be included on the website. TC Wong encouraged Commissioners to access and review the Youth Commission section.

Chairperson Flores suggested that a new group photo of the current Commission be taken.

Current AYAC photo to be taken.

M/S/C Mei / Chin (Unanimously Approved)

"That the Youth Commission photo be taken and be included on the Commission Website."

C. Commissioner Huang stated that the local Interact student groups (Alameda High, Encinal High, Alameda Science & Technology Institute, and Saint Josephs Norte Dame High School) are planning a film screening (to be determined). Commissioner Huang is requesting the AYAC to support and to help promote the “Screening” once she has more details at the next meeting.

8. Next Meeting Date:

Tuesday, February 8, 2011; 5:00 PM

9. Adjournment 6:17 PM